



## SRE Additional Resource Policy

### Policy Overview

This document provides guidance and clear procedures for all Australian Islamic Education Services (AIES) Special Religious Education (SRE) Teachers regarding the selection, submission and use of supplemental teaching resources.

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### Submission and Approval Requirements

- **Mandatory Submission:** All AIES SRE Teachers **must submit all additional resources** (i.e., any resource not already part of the approved curriculum), especially multimedia content, for approval prior to use.
  - **Approval Authority:** All additional resources will be approved solely at **AIES' discretion**. SRE Teachers will be notified of the approval status via email.
  - **Submission Procedure:** SRE Teachers must submit a link or a copy of the document directly to their **Regional Supervisor** along with the completed SRE Resource Checklist.
  - **Turnaround Time:** Resource approval requests can take up to **7 business days**. SRE Teachers must plan and prepare their lessons adequately in advance to accommodate this timeline.
  - **Approval Criteria:** When reviewing new resources, AIES considers the following factors: media rating, thematic content, contribution to learning outcomes and age appropriateness.
  - **Compliance:** Approved resources must comply with the **Copyright Act (1968)** and the **Privacy and Personal Information Protection Act (1998)**.
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### Resource Types and Classification Awareness

SRE Teachers must be aware of the following advisory classifications when submitting multimedia resources: **G, PG, M, and MA15+**.

Resources subject to this policy include, but are not limited to:

- Art
  - Books
  - Poems
  - Songs / Podcasts
  - Websites
  - Movies / Video clips (including YouTube content)
  - PP Presentations
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## SRE Resource Checklist

This checklist is mandatory for all supplemental resources (those not part of the standard curriculum). SRE Teachers must complete this list online: <https://form.jotform.com/253357615967874> **AND** send the resource link/file to the SRE Program Manager for approval at: [admin@islamiceducation.org.au](mailto:admin@islamiceducation.org.au)

Component	Description	Yes	No	Maybe
<b>Appropriateness*</b>	Is the resource rated E, G, or PG? (M, MA15+, or higher rated material cannot be shown in SRE).			
<b>Teaching Focus</b>	Is the main purpose of the resource to teach about faith or aspects of faith, and does not require children/youth to make potentially untrue faith statements?			
<b>Supplementation</b>	Is the resource used only to supplement the curriculum (i.e., add support rather than form the entire lesson)?			
<b>Policy Compliance</b>	Is the resource in line with the NSW Department of Education's policy?			
<b>Language</b>	Is there no offensive or derogatory language used in the resource?			
<b>Outcomes Link</b>	Does the resource directly link back to the big idea/outcomes of the current lesson?			
<b>Communication</b>	Does the resource communicate simply, visually, and clearly positive Muslim beliefs and values held by mainstream Islam?			
<b>Sensitive Issues</b>	Is the resource free of potentially discriminative, sensitive, or controversial issues, such that a student would not require extra emotional or mental support during the lesson?			
<b>Thinking &amp; Reasoning</b>	Does the resource stand by itself and not require significant pre-existing background knowledge or experience?			

**\*Non-Negotiable:** You must be able to answer **Yes** to the **Appropriateness** criterion to proceed with submission and use.

(Appendix C, Updated November 2025)